



INTERNAL QUALITY ASSURANCE CELL



DESH BHAGAT COLLEGE BARDWAL-DHURI (SANGRUR) PUNJAB-148024

(Est. 1982, Govt. Aided, under 2(f) and 12 (B) of UGC, Permanently Affiliated to Punjabi University, Patiala, Approved by NCTE and Accredited by NAAC (B Grade))

MINUTES OF 39th MEETING OF IQAC

Ref. No. : IQAC/ DBC/2020

Dated : 15/06/2020

39th meeting of INTERNAL QUALITY ASSURANCE CELL (IQAC) was held on 15/06/2020 in IQAC room at 1:00 p.m. onwards .

Members of IQAC as per version 5, dated 12.01.2018 (23.05.2018) of UGC
The following members were present in the meeting :

Name	Signature	Name	Signature
Sh. Balwant Singh Randhawa		Dr. Gurmit Kaur	
Sh. Jatinder Singh		Dr. Jaspal Singh	
Sh. Pardeep Kumar		Dr. Amrit Singh	
Dr. Birinder Kaur Bhinder		Dr. Ravneet Kaur	
Dr. Balbir Singh		Ms. Manpreet Kaur	
Mr. Charnjit Singh Bedi		Mr. Balwinder Singh	
Dr. Manmeet Kaur		Mr. Sikanderjit Singh	
Dr. Harjinder Kaur		Mr. Ajay Garg	

Dr. Birinder Kaur Bhinder chaired the session and welcomed the members of the Committee and thereafter, the following agenda items and suggestions were taken for discussion

Agenda -1 : Confirmation of minutes of previous meeting.

Resolution : Minutes of previous meeting were confirmed.

Agenda 2 : To discuss and prepare academic calendar for the session 2020-2021.

Resolution : It was decided to discuss the academic calendar prescribed by Punjabi University, Patiala for the successful implementation. Tentative dates for MST 1 and MST 2 were also discussed in the meeting.

Agenda -3: To discuss and prepare calendar for co-curricular activities.

Resolution : It was decided that the teachers in-charge of various activities like NSS, NCC, Youth Club, Literary Club would be instructed to plan their activities and strictly follow the schedule provided by their respective authorities.

Officiating Principal
Desh Bhagat College
BARDWAL DHURI



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Agenda -4 : To conduct online FDP on "Hybrid Classroom: ICT Tools and Teaching Learning Process"

Resolution : It was decided that an online Faculty Development Programme to train the teachers for online teaching and using all the technology in smart classroom is need for the hour.

Agenda -5 : Distribution of free literature

Resolution : It was decided to distribute free literature to enhance the moral values, to relive the stress and to motivate students and teachers.

The meeting ended with a vote of thanks to the chair.


Officiating Principal
Desh Bhagat College
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MINUTES OF 40th MEETING OF IQAC

Ref. No. : IQAC/ DBC/2020

Dated : 17 /11/2020

40th meeting of INTERNAL QUALITY ASSURANCE CELL (IQAC) was held on 17 /11/2020 in IQAC room at 1:00 p.m. onwards .

Members of IQAC as per version 5, dated 12.01.2018 (23.05.2018) of UGC
The following members were present in the meeting :

Name	Signature	Name	Signature
Sh. Balwant Singh Randhawa		Dr. Gurmit Kaur	
Sh. Jatinder Singh		Dr. Jaspal Singh	
Sh. Pardeep Kumar		Dr. Amrit Singh	
Dr. Birinder Kaur Bhinder		Dr. Ravneet Kaur	
Dr. Balbir Singh		Ms. Manpreet Kaur	
Mr. Charnjit Singh Bedi		Mr. Balwinder Singh	
Dr. Manmeet Kaur		Mr. Sikanderjit Singh	
Dr. Harjinder Kaur		Mr. Ajay Garg	

Dr. Birinder Kaur Bhinder chaired the session and welcomed the members of the Committee and thereafter, the following agenda items and suggestions were taken for discussion

Agenda -1 : Confirmation of minutes of previous meeting.

Resolution : Minutes of previous meeting were confirmed.

Agenda 2: To prepare and submit AQAR for the session 2020-2021.

Resolution : It was decided that the concerned members would prepare and submit AQAR for the session 2020-2021.

It was also decided that to materialize the submission, the concerned staff members would be given deadlines from time to time for the evaluation of their progress.

Agenda 3 : To collect feedback from students and annual assessment from alumni

Resolution : It was decided to get feedback from the students and annual assessment from the alumni for an overall improvement in quality.

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It was also decided to get the feedback in form of hard copies by the institution.

Agenda -4 : To motivate the faculty members for research activities.

Resolution : The participation of the faculty members in research activities was discussed.

It was decided to motivate the faculty members to participate in research activities.


It was decided that the faculty members would be instructed to write research papers for the journal "INSIGHT :An International Journal of Humanities and Management" published annually by the college.

Agenda -5 : To get MoUs signed with various other institutions.

Resolution : It was discussed that the institution can improve its academic quality and widen its academic scope.

It was thus decided to get MoUs signed with various institutions to widen its academic scope and enhance the quality of teaching and learning process.

The meeting ended with a vote of thanks to the chair.


Officiating Principal
Desh Bhagat College
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MINUTES OF 41st MEETING OF IQAC

Ref. No. : IQAC/DBC/2021

Dated : 12 /02/2021

41st meeting of INTERNAL QUALITY ASSURANCE CELL (IQAC) was held on 12 /02/2021 in IQAC room at 1:00 p.m. onwards.

Members of IQAC as per version 5, dated 12.01.2018 (23.05.2018) of UGC
The following members were present in the meeting :

Name	Signature	Name	Signature
Sh. Balwant Singh Randhawa		Dr. Gurmit Kaur	
Sh. Jatinder Singh		Dr. Jaspal Singh	
Sh. Pardeep Kumar		Dr. Amrit Singh	
Dr. Birinder Kaur Bhinder		Dr. Ravneet Kaur	
Dr. Balbir Singh		Ms. Manpreet Kaur	
Mr. Charnjit Singh Bedi		Mr. Balwinder Singh	
Dr. Manmeet Kaur		Mr. Sikanderjit Singh	
Dr. Harjinder Kaur		Mr. Ajay Garg	

Dr. Birinder Kaur Bhinder chaired the session and welcomed the members of the Committee and thereafter, the following agenda items and suggestions were taken for discussion.

Agenda 1: Confirmation of minutes of previous meeting.

Resolution : Minutes of previous meeting were confirmed.

Agenda -2 : To discuss the academic audit to be conducted in the institution.

Resolution : It was decided that the institute would conduct an academic audit to ensure the quality of academics in all the departments.

The members of the academic audit committee were discussed and decided. It was also decided that the academic audit committee would be instructed to conduct the academic audit.

Agenda -3: To discuss the administrative audit to be conducted in the institution.

Resolution : It was decided that the institute would conduct an administrative audit in the institution.

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MINUTES OF 41st MEETING OF IQAC

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Dated : 12 /02/2021

The members of the administrative audit committee were discussed and decided. It was also decided that the administrative audit committee would be instructed to conduct the audit.

Agenda -4: To discuss installation of ICT tools for better outcome in teaching.

Resolution : It was discussed that after learning about ICT, the faculty members must be provided with the necessary equipment for online classes.

It was decided that the smart classrooms would be equipped with ICT tools for better outcome of online classes. It was decided to get the cameras installed in the smart classrooms to facilitate online teaching.

The meeting ended with a vote of thanks to the chair.

B. Kaur
Officiating Principal
Desh Bhagat College
BARDWAL-DHURI



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MINUTES OF 42nd MEETING OF IQAC

Ref. No. : IQAC/ DBC/2021

Dated : 15 /04/2021

42nd meeting of INTERNAL QUALITY ASSURANCE CELL (IQAC) was held on 16.03.2020 in IQAC room at 1:00 p.m. onwards .

Members of IQAC as per version 5, dated 12.01.2018 (23.05.2018) of UGC
The following members were present in the meeting :

Name	Signature	Name	Signature
Sh. Balwant Singh Randhawa		Dr. Gurmit Kaur	
Sh. Jatinder Singh		Dr. Jaspal Singh	
Sh. Pardeep Kumar		Dr. Amrit Singh	
Dr. Birinder Kaur Bhinder		Dr. Ravneet Kaur	
Dr. Balbir Singh		Ms. Manpreet Kaur	
Mr. Charnjit Singh Bedi		Mr. Balwinder Singh	
Dr. Manmeet Kaur		Mr. Sikanderjit Singh	
Dr. Harjinder Kaur		Mr. Ajay Garg	

Dr. Birinder Kaur Bhinder chaired the session and welcomed the members of the Committee and thereafter, the following agenda items and suggestions were taken for discussion

Agenda 1: Confirmation of minutes of previous meeting.

Resolution : Minutes of previous meeting were confirmed.

Agenda 2: Formation of various Committees

Resolution : It was resolved to constitute various committees from new session in the college under the Chairmanship of the Principal for the growth and development of the college. Members believed this will increase sense of responsibility among teachers and they will engage not only in teaching tasks but also in college development activities.

Officiating Principal
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MINUTES OF 42nd MEETING OF IQAC

Ref. No. : IQAC/ DBC/2021

Dated : 15 /04/2021

Agenda 3 : To draft learning outcomes of the courses.

Resolution : It was resolved that the Heads of the Departments would be instructed to draft the Programme Outcomes, Programme Specific Outcomes and Course Outcomes of their respective courses.

Agenda 4: Establishment of Virtual Lab for the promotion of online teaching

Resolution : It was decided that a Virtual Lab. should be established to promote online teaching during the critical time of Covid-19 pandemic.

The meeting ended with a vote of thanks to the chair.

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Officiating Principal
Desh Bhagat College
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MINUTES OF 43rd MEETING OF IQAC

Ref. No. : IQAC/ DBC/2021

Dated : 25 /05/2021

43rd meeting of INTERNAL QUALITY ASSURANCE CELL (IQAC) was held on 25 /05/2021 in IQAC room at 1:00 p.m. onwards.

Members of IQAC as per version 5, dated 12.01.2018 (23.05.2018) of UGC
The following members were present in the meeting :

Name	Signature	Name	Signature
Sh. Balwant Singh Randhawa		Dr. Gurmit Kaur	<i>Gurmit Kaur</i>
Sh. Jatinder Singh	<i>Jatinder Singh</i>	Dr. Jaspal Singh	<i>Jaspal Singh</i>
Sh. Pardeep Kumar	<i>Pardeep Kumar</i>	Dr. Amrit Singh	<i>Amrit Singh</i>
Dr. Birinder Kaur Bhinder	<i>Birinder Kaur</i>	Dr. Ravneet Kaur	<i>Ravneet Kaur</i>
Dr. Balbir Singh	<i>Balbir Singh</i>	Ms. Manpreet Kaur	<i>Manpreet Kaur</i>
Mr. Charnjit Singh Bedi	<i>Charnjit Singh Bedi</i>	Mr. Balwinder Singh	<i>Balwinder Singh</i>
Dr. Manmeet Kaur	<i>Manmeet Kaur</i>	Mr. Sikanderjit Singh	<i>Sikanderjit Singh</i>
Dr. Harjinder Kaur	<i>Harjinder Kaur</i>	Mr. Ajay Garg	<i>Ajay Garg</i>

Dr. Birinder Kaur Bhinder chaired the session and welcomed the members of the Committee and thereafter, the following agenda items and suggestions were taken for discussion

Agenda 1: Confirmation of minutes of previous meeting.

Resolution : Minutes of previous meeting were confirmed.

Agenda 2 : Annual Self-Assessment form and feedback from students

Resolution : It was decided that faculty will evaluate themselves by Point Base Assessment System which will be submitted in office and structured feedback will be taken from students with respect to various parameters.

Agenda -3 : Preparation of Course file


Resolution : Members decided each faculty member update their course file of their respective subject.

The meeting ended with a vote of thanks to the chair.

B. Kaur
Officiating Principal
Desh Bhagat College
BARDWAL DHURI

Desh Bhagat College, Bardwal-Dhuri
Action Taken Report of IQAC Meetings (2020-21)

1. Academic Calendar was prepared according to the academic calendar issued by Punjabi University.
2. Important national and international days like Independence Day, Teachers' Day, NSS Day, National Integration Day, World AIDS day, National Voters' Day, Republic Day, Mother Language Day, Women's Day, International Yoga Day were celebrated by NSS, NCC, Youth Club and various departments.
3. Faculty Development Programme:
 - i) "Hybrid Classroom: ICT Tools and Teaching Learning process" to develop the teaching skills of the faculty members was organized from 24.06.2020 to 30.06.2020 by the Departments of Commerce and Computer Sciences.
Resource Persons:
Dr. Amandeep Kaur, Principal, Akal Degree College of Education, Mastuana Sahib, Dr. Jagpreet Kaur, Punjabi University , Patiala, Dr. Kavita Mittal, Principal, Desh Bhagat College, Bardwa-Dhuri, Dr. Amrit Singh, Asst. Prof. Mohd. Kashif, Desh Bhagat College, Bardwal.
4. Free literature was distributed to enhance moral values among students.
5. AQAR was prepared and submitted.
6. Feedback was taken from all the stakeholders and actions were taken according to the feedback.
7. Sixth issue of the research journal "INSIGHT: An International Journal of Humanities and Management" was published.
8. Activity Calendars were prepared by all the departments for smooth conduct of the activities in the departments.
9. MoUs signed:
 - i) Malerkotla FC Sports and Welfare Club on 09.02.2021
 - ii) Save Our Souls Charitable Society on 02.03.2021.
10. Academic audit was conducted and stock taking was done from 26.04.2021 to 29.04.2021.
11. Various committees were formed for better function of the institute.
12. POs, Cos, PSOs and CSOs were prepared by the departments according to their latest syllabus.
13. Cameras were installed in the computer labs of the college for better online teaching.
14. Teachers prepared course files related to their subjects.


Officiating Principal
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